

INTER-DISTRICT OPEN ENROLLMENT

The Carlisle Local Board of education believes that students should, under certain prescribed circumstances, benefit from an inter-district, open-enrollment policy. Carlisle Schools will accept open enrollment students from any school district. The Board maintains the right to annually review the Open Enrollment Program and to determine if the School District will be open or closed the succeeding year. The Board directs the Superintendent to carry out all provisions of Open Enrollment and to report to the Board annually about the status of the program.

Guidelines for the transfer of students are listed below. These guidelines are intended to be consistent with O.R.C. 3319.98.

PROCEDURES:

- A. Any application for open enrollment must be submitted to the Superintendent's office between May 1st and May 31st. The Superintendent's secretary will date stamp applications as they are received. Applications will be acted upon by June 15th. Parents must indicate acceptance of transfer on or before June 30th. Application must be submitted for each student who requests an inter-district transfer. Applications will be accepted at other times during the year at the principal's discretion.
- B. Applications shall be considered on a first-come, first-serve basis with an assurance that: (1) Carlisle students will not be displaced; and (2) open enrollment participants from a previous school year/term will be given preference over first-time applicants. Brothers and sisters of enrolled students will receive priority over first-time applicants.
- C. Parents seeking approval for more than one child must complete an open enrollment application form for each child.
- D. Open enrollment applicants must reapply each year to be considered.

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- E. Open enrollment applications will only be considered for the entire school year.
- F. The Superintendent will send a list and copies of applications of those students being offered the opportunity to attend Carlisle Local Schools to the sending district by July 1st. The Superintendent will notify the sending district by August 1st, if there are any changes in the original list.