

**BOARD MEETING MINUTES**

**ORGANIZATIONAL MEETING**

**JANUARY 3, 2022**

Board President Pro-tem Mollie McIntosh called the Tax Budget Hearing and the Calendar Hearing to order at 5:45 p.m. on Monday, January 3, 2022, with the following roll of attendance present: Mr. Bill Jewell, Mrs. Mollie McIntosh, Mrs. Missie Miller, Mrs. Kelly Milligan and Mrs. Amanda Morris. The Tax Budget Hearing and the Calendar Hearing was completed at 5:55 p.m.

The Carlisle Board of Education met in session for the 2022 Organizational Board Meeting on Monday, January 3, 2022 in the auditorium located in Carlisle Jr./Sr. High School at 250 Jamaica Road, Carlisle, Ohio, 45005.

**SWEARING IN**

Mr. Dan Bassler, Treasurer, administered the swearing in of the newly elected board members.

**ROLL CALL**

Board President Pro-tem Mollie McIntosh called the meeting to order at 6:00 p.m. with the following roll of attendance present: Mr. Bill Jewell, Mrs. Mollie McIntosh, Mrs. Missie Miller, Mrs. Kelly Milligan, and Mrs. Morris

**PLEDGE OF ALLEGIANCE**

Mrs. McIntosh asked those in attendance to stand with the Board for the Pledge of Allegiance.

**NOMINATIONS FOR BOARD PRESIDENT**

(2022-1) It was moved by Mrs. Milligan and seconded by Mrs. Morris to nominate Mollie McIntosh as Board President.

Roll Call:       Ayes – Mrs. McIntosh, Mrs. Milligan  
                      Nay – Mr. Jewel, Mrs. Miller, Mrs. Morris  
                      Abstain – none

(2022-2) It was moved by Mrs. Miller and seconded by Mrs. Morris to nominate Bill Jewell as Board President.

Roll Call:       Ayes – Mr. Jewell, Mrs. McIntosh, Mrs. Milligan, Mrs. Miller, Mrs. Morris  
                      Nay – none  
                      Abstain – none

Motion Carried

Mr. Dan Bassler, Treasurer, administered the Oath of Office for Board President.

**NOMINATIONS FOR BOARD VICE-PRESIDENT**

(2022-3) It was moved by Mr. Jewell and seconded by Mrs. Miller to nominate Mollie McIntosh as Board Vice-President.

Roll Call:       Ayes – Mr. Jewell, Mrs. McIntosh, Mrs. Miller, Mrs. Milligan, Mrs. Morris  
                      Nay – none  
                      Abstain – none

Motion Carried

Mr. Dan Bassler, Treasurer, administered the Oath of Office for Board Vice-President.

**GENERAL BUSINESS**

(2022-4) It was moved by Mrs. McIntosh and seconded by Mrs. Milligan to establish the date, time, and location for regular monthly meetings in 2022.

Roll Call:       Ayes – Mr. Jewell, Mrs. McIntosh, Mrs. Miller, Mrs. Milligan, Mrs. Morris  
                      Nay – none

Motion Carried

(2022-5) It was moved by Mrs. Miller and seconded by Mrs. McIntosh to establish Board Member Compensation, per Ohio Revised Code (\$125/meeting).

Roll Call: Ayes – Mr. Jewell, Mrs. McIntosh, Mrs. Miller, Mrs. Milligan, Mrs. Morris  
Nay – none

Motion Carried

(2022-6) It was moved by Mrs. Milligan and seconded by Mrs. McIntosh to establish a service fund for Board of Education according to the currently adopted appropriations measure.

Roll Call: Ayes – Mr. Jewell, Mrs. McIntosh, Mrs. Miller, Mrs. Milligan, Mrs. Morris  
Nay – none

Motion Carried

(2022-7) It was moved by Mrs. Milligan and seconded by Mrs. Morris to approve the following standing authorizations for calendar year 2022:

- A. Authorization of the Board Treasurer as the official signature on all checks
- B. Authorization for the Treasurer to borrow monies as needed for operating funds, not to exceed \$1,000,000 from authorized banks at the best possible rate of interest
- C. Authorization for the Treasurer to request advances of tax receipts from the Warren County Auditor's Office, and the Montgomery County Auditor's Office as deemed necessary
- D. Authorization for the Treasurer to invest interim funds, as required by the Ohio Revised Code
- E. Authorization for the Treasurer to advertise for bids as needed according to the appropriation resolution
- F. Authorization for the Treasurer to issue payroll checks as they become due according to the appropriation resolution
- G. Authorization for the Treasurer to encumber monies within adopted line items within each fund classification of the appropriation without prior board approval
- H. Authorization for the Treasurer to pay all bills and to take advantage of discounts within the limits of the appropriation resolution as bills are received and when the merchandise has been received in good condition
- I. Authorization for the Treasurer to transfer funds within operation units or as is necessary due to other board action and to include same to the board as a part of financial report
- J. Authorization for the Superintendent to send school employees to professional meetings within the amount of the appropriation resolution
- K. To authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.
- L. To authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
- M. Authorize the Superintendent to Contract with Local and State of Ohio Universities for Student Teachers
- N. Authorization for the purchase of position performance bonds in the amount of \$20,000, effective January 1, through December 31, for the Board President, and \$50,000 bond amount for the Treasurer
- O. Authorization to appoint the Treasurer as wage coordinator for outside contracts
- P. Authorize the Superintendent and Treasurer to comply with local emergency disaster officials in the non-routine use of school buses and/or buildings and the recovery of the costs associated with their usage in response to requests by said officials in the event of a local disaster

- Q. Authorization to appoint the Superintendent as Title IX Coordinator
- R. Authorize the Superintendent and Treasurer to evaluate requests for summer payoff of salaries and approve such requests for justified reasons if the district can financially afford same
- S. Authorize the Superintendent and Treasurer to apply for all federal, state and local grants available to the school district

Roll Call: Ayes – Mr. Jewell, Mrs. McIntosh, Mrs. Miller, Mrs. Milligan, Mrs. Morris  
Nay – none

Motion Carried

(2022-8) It was moved by Mrs. McIntosh and seconded by Mrs. Miller to approve membership in the Ohio School Board Association for 2022.

Roll Call: Ayes – Mr. Jewell, Mrs. McIntosh, Mrs. Miller, Mrs. Milligan, Mrs. Morris  
Nay – none

Motion Carried

(2022-9) It was moved by Mrs. Miller and seconded by Mrs. Morris to approve the OSBA Legal Assistance Fund.

Roll Call: Ayes – Mr. Jewell, Mrs. McIntosh, Mrs. Miller, Mrs. Milligan, Mrs. Morris  
Nay – none

Motion Carried

(2022-10) It was moved by Mrs. Milligan and seconded by Mrs. McIntosh to approve the tax budget for school year 2022-2023.

Roll Call: Ayes – Mr. Jewell, Mrs. McIntosh, Mrs. Miller, Mrs. Milligan, Mrs. Morris  
Nay – none

Motion Carried

(2022-11) It was moved by Mrs. McIntosh and seconded by Mrs. Morris to approve the following Board Committee Appointments for 2022 (determined by Board President):

- A. OSBA Legislative Liaison – (Mollie McIntosh)
- B. OSBA Delegate – (Bill Jewell)
- C. OSBA Alternate – (Kelly Milligan)
- D. Legislative/Local Representative – (Mollie McIntosh)
- E. Warren County Legislative Liaison – (Amanda Morris)
- F. Curriculum (2 Members) – (Mollie McIntosh, Missie Miller)
- G. Maintenance – (Bill Jewell)
- H. Athletic Council (2 Members) – (Bill Jewell, Mollie McIntosh)
- I. Finance Committee (2 Members) – (Kelly Milligan, Amanda Morris)
- J. Education Foundation (2 Members) – (Bill Jewell, Mollie McIntosh)
- K. Lions Club – (Bill Jewell)
- L. CERA (2) – (Missie Miller, Amanda Morris)
- M. Music Boosters – (Kelly Milligan)
- N. Student Achievement – (Missie Miller)
- O. Lioness – (Amanda Morris)

Roll Call: Ayes – Mr. Jewell, Mrs. McIntosh, Mrs. Miller, Mrs. Milligan, Mrs. Morris  
Nay – none

Motion Carried

**COMMENT**

Prior to adjournment, Mrs. Miller commented on the date of graduation as well as concerns with the wrestling facilities.

ADJOURNMENT

ADJOURN

(2022-12) It was moved by Mrs. McIntosh and seconded by Mrs. Miller to adjourn the meeting

Roll Call: Ayes – Mr. Jewell, Mrs. McIntosh, Mrs. Miller, Mrs. Milligan, Mrs. Morris  
Nay – none

Motion Carried

Board President Mr. Bill Jewell adjourned the meeting at 6:21 p.m. in accord with the motion.

\_\_\_\_\_  
Board President Bill Jewell

ATTEST:

  
\_\_\_\_\_  
Daniel L. Bassler, Treasurer

XC: All Board Members  
Dr. David Vail, Superintendent  
C.T.A.