

# ALDEN BROWN PARENT BULLETIN

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May 13 – May 17

## THIS WEEK AT ALDEN BROWN:

Monday, May 13<sup>th</sup>

Tuesday, May 14<sup>th</sup>

Wednesday, May 15<sup>th</sup>

**EARLY RELEASE - Students dismissed at 2:30  
(AM K from 8:30-11:00; PM K from 12:00-2:30)**

Thursday, May 16<sup>th</sup>

**AM Kindergarten Zoo Trip – There will be NO  
PM Kindergarten on this date**

Friday, May 17<sup>th</sup>

**PM Kindergarten Zoo Trip – There will be NO  
AM Kindergarten on this date**

## SMOKE SIGNALS:

- 1) **Absence Notes/Calls** – Parents, please be sure to send in a note or call the school EVERY TIME that your son or daughter is absent from school. If he/she visits a doctor (or dentist), pick up a note at the office and turn it in to school (these types of absences are always 'Excused'). Parents may write a 'Parent Note' or use a phone call to excuse up to 12 total absence occurrences (doctor's notes are included in this 12) - After 12 doctor's notes/parent notes/phone calls, only a doctor's note can excuse an absence. If you have any questions, please do not hesitate to call Alden Brown Elementary at (937) 746-7610.
- 2) **Communication** – It is our goal at Alden Brown Elementary to maintain constant communication with our parents. If you should ever have a question or need to speak to your child's teacher, please contact the teacher via email (you may get the email address from a building secretary if you do not know it) or by phone (937-746-7610). We look forward to keeping lines of communication open with you this year!

**3) Progress Book** – If any parents (particularly 1<sup>st</sup> and 2<sup>nd</sup> grade parents) experience problems logging into or getting information from Progress Book, please email Mr. Milner at [Mike.Milner@carlisleindians.org](mailto:Mike.Milner@carlisleindians.org).

**FUTURE ALDEN BROWN EVENTS (DATES AND EVENTS MAY BE SUBJECT TO CHANGE**

May 23	1 <sup>st</sup> Grade – Learning Tree Farm (3 classes)
May 24	1 <sup>st</sup> Grade – Learning Tree Farm (3 classes)
May 27	NO SCHOOL
May 29	2 <sup>nd</sup> Grade – Caesar’s Creek (Taliaferro, Sherwood, Taliaferro) – Rescheduled from 5/3/19
May 30	Kindergarten Graduation and Picnics (Final Schedule will be sent home)
May 30	Pre-School Field Day – Schedule will be sent by Pre-School Teachers
May 31	Last Day for Students