



Carlisle Local Schools

724 Fairview Drive • Carlisle, OH 45005 • (937) 746-8969 • www.carlisle-local.k12.oh.us

NEW EZPay ON-LINE PAYMENT SYSTEM

Dear Parents,

Our on-line payment system is here! I am happy to announce that we are providing parents with an on-line system to pay your child's student fees, and also athletic, band and cheerleading fees through a company called **EZPay**. The system is up and running for school fees and the lunch system will be phased in this school year. You may use your credit/and or debit card for the transaction to pay fees on our website. There is no additional cost for paying online. Please note that we cannot take credit card payments at our office, this is only available over the internet. We will of course still accept cash and checks for payment of fees at the school buildings or Central Office.

We will also be adding a point of sale system to computerize the lunch lines and this will allow you to go on-line and put money on your child's account for lunch money and eliminate the need to send cash to school with your child to pay for lunch. This will not be up and running at the beginning of the school year but will be phased building-by building this school year. I'll keep you posted of our progress on the new lunch system.

Parents who use the on-line system must first create an account. You will need to know your Student's ID number to create the account. Your child's student ID number can be found on the back of the Emergency Medical Form sent home with your child at the beginning of the school year. Please write down the number and keep it for future use before you return the Emergency Medical Form. If you can't find the Student ID number, you can stop by your child's school building and get it from the Building Secretary. No personal information about your student is available online and the School District will not have access to or keep your credit card information on file. You will need to re-enter your credit card # each time you use the online system.

You can access the new on-line payment website by visiting our Web site, www.carlisleindians.org, and clicking on the Forms and Links page. Complete the registration page, and add your child's names and ID numbers. Once you have registered and created a password you will not need the student ID number again. You can check your child's account balances as long as you have access to the internet.

Questions may be directed to me at 937-746-4851 or your child's school, or 1-866-942-EZpay (3729) ext. 242 or info@spsezpay.com. Payments made online will be credited by the end of the next business day.

I hope this will make payments easier and more convenient for you.

Sincerely,

Jerry Ellender, Treasurer/CFO